

HOW TO ADJUST TEXT SIZE

Question

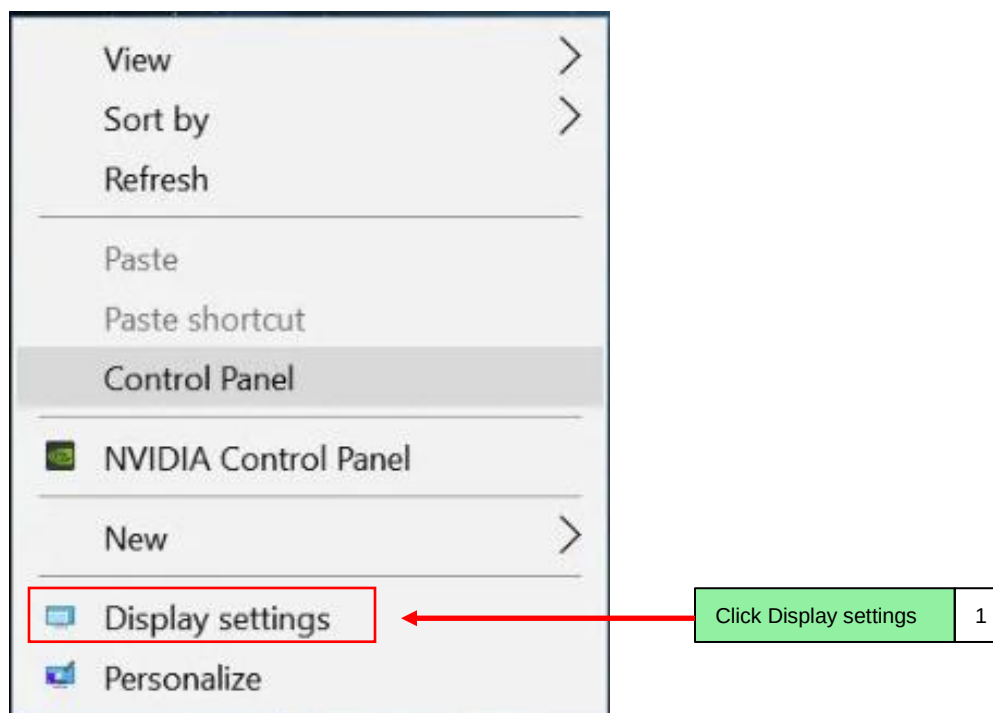
PLEASE REFER TO THE STEPS BELOW:

Answer

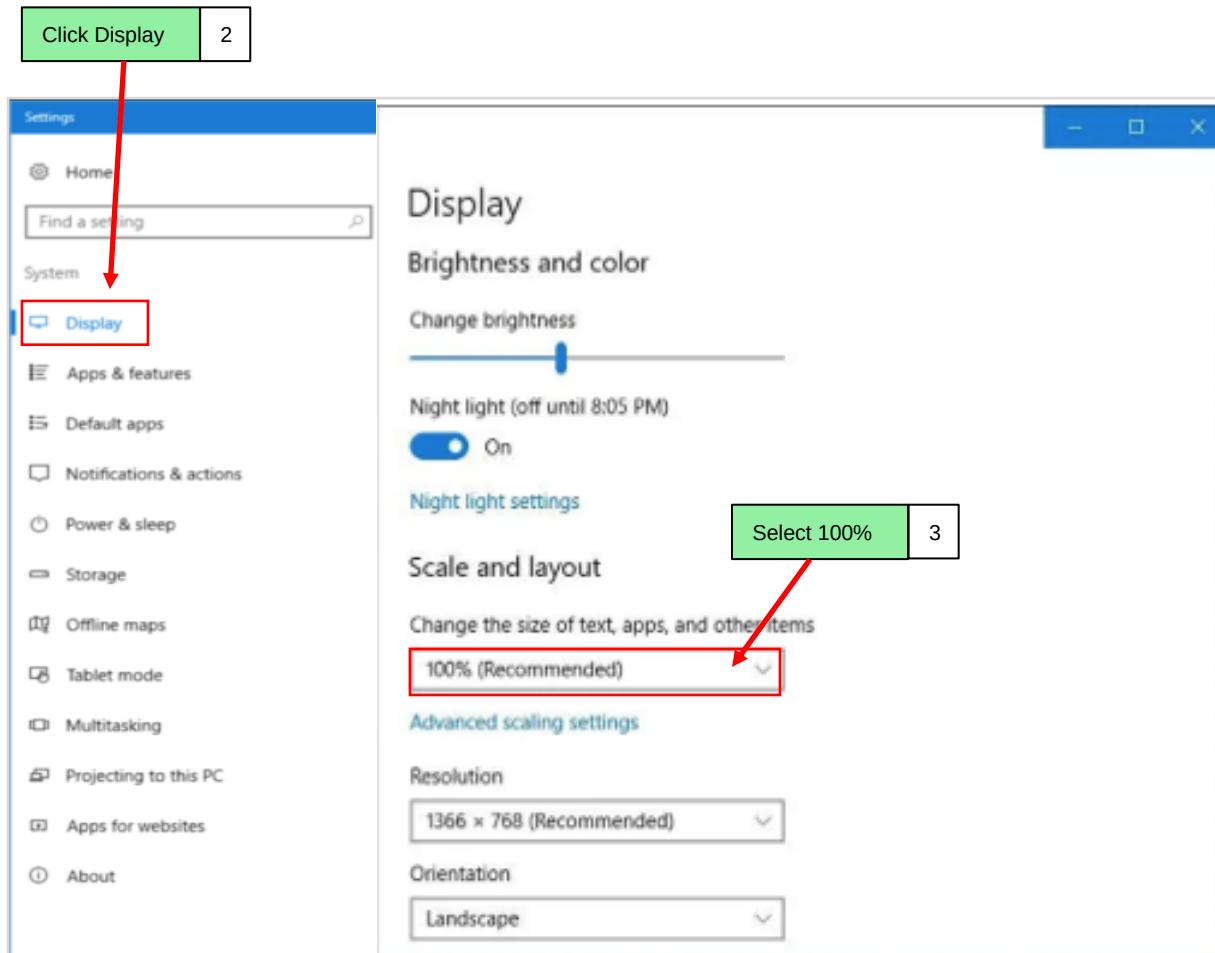
Payroll Mate is best viewed using the default text size of 100%. If your text settings are larger, you may notice text is cut off while inside Payroll Mate. To adjust the text size follow these directions.

Windows 10

1. Right-Click on your desktop and **click Display settings** from the menu

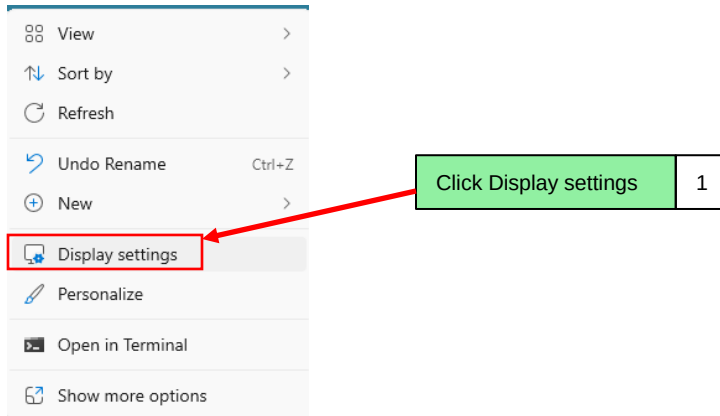


2. Click **Display**
3. **Select 100%** for size of text, apps and other items



Windows 11

1. Right-Click anywhere on your desktop and **click Display settings** from the menu



2. **Select 100%** for size of text, apps and other items

